



Board of Governors

Minutes of the meeting held on 3 July 2014

THE MEETING OPENED WITH A PRAYER

Item 1 – Members present:

Pam Catherall
Phillip Collier
Simon Dale
Andrew Grant
James Gresty
John Lumb (in the Chair)
Mark Higgins
Peter McGhee
Catherine Morgan
Peter Phillips
Teresa Richardson
Fr. Tony Slingo
Neil Stevenson
Pam Tate

Also in attendance:

Dominic Jones (Director of Curriculum and Quality)
Allan Keating (Director of Funding, Finance and Estates)

Item 2 – Declarations of Interest in any agenda item by Governors and staff present

None.

Item 3 – Resolve that any items of a confidential nature relating to the staff, finances or operation of the College be taken in a confidential part of the meeting.

None.

Item 4 - Minutes of the meeting of 14 April 2014

AGREED and signed by the Chair.

Item 5 – Audit Committee Minutes 10 June 2014

The minutes of the meetings of the Audit Committee held on the 10 June 2014 were submitted and the Chair, Pam Tate commented thereon.

AGREED: That the minutes of the Audit Committee held on 10 June 2014 be approved.

That the recommendation of the Audit Committee to undertake a dry run of the Disaster Management Plan be approved.

Item 6 – Quality & Standards Committee 12 June 2014

The Minutes of the meeting of the Quality & Standards Committee held on 12 June 2014 were submitted and the Chair commented thereon.

In respect of Item 5 – Retention and Attendance the Chair thanked Anne White for all the hard work and effort put in to improve these figures.

AGREED: That the minutes of the Quality & Standards Committee held on 12 June 2014 be approved.

Item 7 – Finance & Resources Committee Minutes 26 June 2014

The minutes of the meeting of the Finance & Resources Committee held on 26 June 2014 were tabled and the Chair, Neil Stevenson commented thereon.

Reference was made to Item 5 – College IT Strategy. The Chair reiterated the Governors views on this strategy and in reply the Principal explained the College's cautious approach to the introduction of Wi-Fi in the College.

Concern at the lack of vision/somewhat cautious approach of the Strategy was voiced.

More research was required and the need to know/be appraised of what other Colleges had and were doing was raised. It was pointed out that some of SJRs feeder schools already had more advanced systems in place and that enrolling students would expect the same level of IT in College.

Reference was made to the Quality of Teaching & Learning and how this would be improved; also how would the behavioural aspects of Students and the way in which they took on board information possibly change.

Following further discussion it was **AGREED** that a full report, addressing the above points, and any other issues that may arise be made to the Strategic Planning Conference in February 2015.

AGREED: that the minutes of the meeting of the Finance and Resources Committee held on 26 June 2014 be approved.

That the 2 year Financial Plan be approved.

Item 8 – SJR Link Governors – Recommendation

Report circulated by the Principal who commented thereon.

AGREED: That any Governor wanting to express an interest in any of the posts should inform the Principal, Peter McGhee.

Item 9 – Principal’s Report on Strategic Objectives

Report circulated by the Principal who referred the meeting to items of particular interest and commented thereon.

AGREED: That the report be accepted.

Item 10 – Governance Issues

The Clerk submitted the following reports and briefly commented thereon –

Composition of Governors

It was reported that Peter Simpson had resigned from the position of Staff Governor as from 27 June 2014.

The Chair on behalf of all the Governors thanked Peter for all his hard work and contribution.

AGREED: That all those Governors who had come to the end of their term of office be re-elected for a further 4 years.

Committee Membership 2014-15

AGREED: That Pam Tate be included onto the membership of the Quality & Standards Committee.

That any Governor wishing to change membership of any of the Committees informs the Clerk and Chair as soon as possible.

That the membership of the Capital Programme Sub-committee be included in the list of Committees.

Dates of Future Meetings

AGREED: That the dates of future meetings be agreed.

Item 11 – Any Other Business

AGREED: That approval, in principle, be given to the following proposed Trips –

- i) Poland June 2015
- ii) Feyenoord Easter 2015
- iii) China June 2015

Signed:

Date: