



Board of Governors

Minutes of the meeting held on 8 December 2016

THE MEETING OPENED WITH A PRAYER

Item 1 – Members present:

Pamela Catherall
Simon Dale
James Gresty
Mark Higgins
John Lumb (in the Chair)
Peter McGhee
Peter McGuire
Catherine Morgan
Peter Phillips
Teresa Richardson

Also in attendance:

Dominic Jones (Director of Curriculum and Quality)
Jim Winstanley (Director of Finance)

Apologies

Phil Collier
Fr. John Hindley
Pam Tate

The Chair introduced and welcomed the 2 new Student Governors – Mary Clare (Yr 12) and Dominika Stofanova (Yr 13) to their first meeting.

Item 2 – Declarations of Interest in any agenda item by Governors and staff present

None.

Item 3 – Resolve that any items of a confidential nature relating to the staff, finances or operation of the College be taken in a confidential part of the meeting.

AGREED.

Item 4 - Minutes of the meeting of 20 October 2016

AGREED and signed by the Chair.

Item 5 – Any Other Business

Item 1 – Draft Self- Assessment Report 2015-16

Item 2 – Remuneration Committee Minutes 1 December 2016

Item 6 – Audit Committee Minutes 24 November 2016

The minutes of the meeting of the Audit Committee held on 24 November 2016 were submitted. In the absence of the Chair a note from Pam Tate, Chair of the Audit Committee was tabled.

AGREED: That the minutes of the meeting of the Audit Committee held on 24 November be approved.

Item 7 - Annual Report of the Audit committee to the Governing Body

In accordance with JACOP Part 2 the Chair of the Audit Committee submitted the annual report of the Audit Committee. The report summarised the activities of the Audit committee for the financial year ended 31 July 2016. The report highlighted the assurances sought and received by the Audit Committee and commented on the external and internal audit findings and services provided.

AGREED: That the report be accepted.

Item 8 – Final Accounts – 31 July 2016

The Report and Financial Statements for the Year ending 31 July 2016 were submitted and Jim Winstanley commented thereon.

No major issues had been identified.

AGREED: That the Report and Financial Statements for the Year ending 31 July 2016 be approved.

Item 9 – Quality & Standards Committee 1 December 2016

The minutes of the meetings of the Quality & Standards Committee held on 1 December 2016 were tabled and the Chair, Peter Phillips commented thereon.

There was a discussion on the fall in recruitment from Catholic schools with various points of view being expressed. The Governors agreed that this was an issue that must be carefully monitored.

AGREED: That the minutes of the meeting of the Quality & Standards Committee held on 1 December be approved.

Item 10 – Governors Attendance Record.

Report submitted.

AGREED: That the report be accepted.

Item 11 – Strategic Planning Conference 10/11 February 2017

Governors were reminded that the date of the conference had changed from 10/11 February 2017 to 3/4 March 2017. Governors were asked to confirm their attendance to the Clerk as soon as possible.

Item 12 – Additional item – Draft Self-Assessment Report 2015-16

Copies of the Draft Self-Assessment Report 2015-16 and the 16 to 19 study programmes inspection dashboard compiled by Ofsted were tabled and Dominic Jones commented thereon.

It was important to note that SJR was a “Good college with many outstanding features.”

AGREED: That the report be approved.

CONFIDENTIAL ITEM

Remuneration Committee Minutes 1 December 2016

All the Staff and Student Governors left the meeting for this item.

The minutes of the Remuneration Committee meeting held on 1 December 2016 were submitted and the Chair briefly commented thereon.

AGREED: That the minutes be approved.

Signed:

Date: