Board of Governors

Minutes of the meeting held on 12 December 2013

THE MEETING OPENED WITH A PRAYER

Item 1 – Members present:

Pam Catherall
Phillip Collier
Simon Dale
Anne Fitzsimmons
James Gresty
John Lumb (in the Chair)
Mark Higgins
Peter McGhee
Catherine Morgan
Daniel Owens
Peter Phillips
Peter Simpson
Pam Tate

Also in attendance:

Dominic Jones (Director of Curriculum and Quality)
Allan Keating (Director of Funding, Finance and Estates)
Anne White (Director of Students)

Apologies

Teresa Richardson
Neil Stevenson

The Chair introduced and welcomed Anne Fitzsimmons the newly appointed Student Governor.

He also reported that a meeting of the Search Committee had appointed Mr Andrew Grant as a Parent Governor. Mr Grant would also serve on the Audit Committee.

The Clerk reported the thanks of Anne-Marie Siney for the flowers she had recently received.

Item 2 – Declarations of Interest in any agenda item by Governors and staff present

None.

Item 3 – Resolve that any items of a confidential nature relating to the staff, finances or operation of the College be taken in a confidential part of the meeting.

None.

Item 4 - Minutes of the meeting of 17 October 2013

AGREED and signed by the Chair.

Item 5 – Notice of Items of Any Other Business

The Clerk reported that there would be a meeting of the Capital Sub-Committee next Monday or Tuesday 16/17th December 2013 at 5.00pm.

Item 6 – Audit Committee 19 November 2013

The minutes of the meeting of the Audit Committee held on the 19 November 2013 were submitted and the Chair, Pam Tate commented thereon.

There would be an extra meeting of the Audit Committee on 16 January 2014 to progress the internal audit issue.

AGREED: That the minutes of the Audit Committee held on 19 November 2013 be approved as a correct record.

Item 7 – Quality & Standards Committee 5 December 2013

The minutes of the meeting of the Quality & Standards Committee held on 5 December 2013 were submitted and the Chair briefly commented thereon.

The Chair requested a progress report on the performance of Modern Foreign Languages to the next meeting.

AGREED: That the minutes of the Quality & Standards Committee on 5 December 2013 be approved as a correct record.

Item 8 – Final Accounts – 31 July 2013

Allan Keating submitted a report and Financial Statements for the year ending 31 July 2013 and commented thereon. Whilst the College was facing a very difficult year in financial terms it was in a relatively healthy financial position.

AGREED: That the Financial Statements for the year ending 31 July 2013 be approved.

Item 9 – Principal's Report on Strategic Objectives December2013

Copy of the report circulated and the Principal highlighted areas of particular interest.

Particular reference was made to the outstanding success of the recent College production of "Jekyll and Hyde" and the Governors wished to minute their appreciation of the tremendous hard work and commitment of David Wall to this event.

AGREED: That the report be accepted.

Item 10 – SAR Executive Summary

Report circulated and Dominic Jones commented thereon.

AGREED: That the report be accepted.

Item 11 – Strategic Planning Conference 7/8 February 2014

The Clerk and the Principal gave a verbal update on the above event. Governors were requested to inform the Principal, as soon as possible, if they had any particular item(s) they wished to discuss or place on the agenda for this event.

AGREED: That the report be noted.

Signed: …….

Date: ……..