



## **Board of Governors**

Minutes of the meeting held on 17 October 2013

THE MEETING OPENED WITH A PRAYER

### **Item 1 – Members present:**

Pam Catherall  
Phillip Collier  
James Gresty  
John Lumb (in the Chair)  
Peter McGhee  
Teresa Richardson  
Neil Stevenson  
Peter Simpson  
Pam Tate

### **Also in attendance:**

Dominic Jones (Director of Curriculum and Quality)  
Allan Keating (Director of Funding, Finance and Estates)  
Anne White (Director of Students)

### **Apologies**

Simon Dale  
Mark Higgins  
Catherine Morgan  
Peter Phillips  
Fr. Tony Slingo

The Chair reported the unfortunate resignation of Ann-Marie Siney. He paid tribute to the tremendous work Ann-Marie had carried out on behalf of the College and spoke on behalf of all the Governors when he said that she will be sorely missed. It was hoped that there would be a presentation to Ann-Marie at the Governors meeting on the 12 December 2013.

### **Item 2 – Declarations of Interest in any agenda item by Governors and staff present**

None.

### **Item 3 – Resolve that any items of a confidential nature relating to the staff, finances or operation of the College be taken in a confidential part of the meeting.**

Staffing update to be given by the Chair.

**Item 4 - Minutes of the meeting of 4 July 1 2013**

AGREED and signed by the Chair.

**Item 7 – Quality & Standards Committee 19 September 2013**

The minutes of the meeting of the Quality & Standards Committee held on 19 September 2013 were submitted and the Chair briefly commented thereon.

AGREED: That the minutes of the Quality & Standards Committee on 19 September 2013 be approved as a correct record.

**Item 8 – Finance & Resources Committee 10 October 2013**

The draft minutes of the meeting of the Finance & Resources Committee held on 10 October 2013 were submitted and the Chair Neil Stevenson commented thereon.

AGREED: 1. That the minutes of the Finance & Resources Committee held on 10 October 2013 be approved.

**Item 9 – Principal’s Report on Strategic Objectives October 2013**

Copy of the report circulated and the Principal highlighted areas of particular interest.

Discussion on Attendance, in particular, the actions being taken to improve attendance figures, Also Retention and Results.

AGREED: That the report be accepted.

**Item 10 – College Development Plan 2012 - 13**

Report circulated and the Principal briefly commented thereon.

AGREED: That the report be accepted.

**Item 11 – Review of College Development Plan KPIs for 2012 – 13**

Report circulated and the Principal briefly commented thereon.

AGREED: That the report be noted.

**Item 13 – Archdiocesan Strategic Plan for Schools 2014 – 19**

Correspondence from the Diocesan Director of Schools and Colleges circulated for information.

The Principal reported that he was to meet with the Principal at Carmel College to hopefully arrange the production of a similar strategy specifically for 6<sup>th</sup> Form Colleges.

AGREED: That the correspondence be noted.

**CONFIDENTIAL ITEM**

Messrs Jones, Keating and White left the meeting for this item.

The Chair informed the Governors of the outcome of the recent claims to the Industrial Tribunal.

Signed: .....

Date: .....