



Board of Governors

Minutes of the meeting held on 26 April 2018

THE MEETING OPENED WITH A PRAYER

Item 1 – Members present:

Mark Blanchard
Pam Catherall
Mary Clare
Phillip Collier
Simon Dale
Mark Higgins
Martin Lally
John Lumb (in the Chair)
Peter McGhee
Peter McGuire
Catherine Morgan
Peter Phillips
Teresa Richardson
Sarah Ryder
Pam Tate

Commented [DF1]: hardson

Also in attendance:

James Gresty
Dominic Jones
Jim Winstanley

Apologies

Fr. John Hindley

Item 2 – Declarations of Interest in any agenda item by Governors and staff present

None.

Item 3 – Resolve that any items of a confidential nature relating to the staff, finances or operation of the College be taken in a confidential part of the meeting.

None.

Item 4 - Minutes of the meeting of 26 April 2018

AGREED and signed by the Chair.

Item 6 – Audit Committee Minutes 15 March 2018

The minutes of the meeting of the Audit Committee held on 15 March 2018 were submitted and the Chair, Pam Tate commented thereon.

AGREED: That the minutes of the meeting of the Audit Committee held on 15 March 2018 be approved.

That the GDPR Policy document May 2018 be approved.

That the recommendation from the Audit Committee to reappoint Mazars for the 2017-18 financial year, subject to an agreeable fixed fee for their work be accepted and approved.

That the Governors' thanks and appreciation be passed to all the Catering Staff for receiving a 5 out of 5 score following the recent surprise visit by the Environmental Health Officer.

Item 7 – Quality & Standards Committee 22 March 2018

The minutes of the meeting of the Quality & Standards Committee held on 22 March 2018 were circulated and the Chair, Peter Phillips commented thereon.

AGREED: That the minutes of the meeting of the Quality & Standards Committee held on 22 March 2018 be approved.

Item 8 – Finance and Resources Committee 29 March 2018

The minutes of the meeting of the Finance & Resources Committee held on 29 March 2018 were submitted and the Chair, Simon Dale commented thereon.

Reference was made to the daily Cash Balance – this was a cause for concern and the Chair sought assurances that the problem was being actively addressed and would not leave the college in the same situation next year.

AGREED: That the minutes of the meeting of the Finance & Resources Committee held on 29 March 2018 be approved.

Item 9 – New Updated Safeguarding and Child Protection Policy

Above Policy was circulated and Peter McGhee commented thereon.

AGREED: That the updated Safeguarding and Child Protection Policy be approved.

Item 10 - -Results of Assessment Check 4

Report submitted and James Gresty commented in detail thereon.

During the week beginning 26 February 2018 all year 12 and year 13 students completed mock examinations in each of their academic subjects. For year 12 students this was the fourth Assessment Check and the first significant point in their 2-year journey. For year 13 students this was Assessment Check number ten and the third mock examination that they have sat (March year 12, November year 13 and March year 13).

During this week the 'normal' College timetable was suspended with the exception of those courses for which there are no summer examinations.

Subject level data for year 13 courses completing in 2018 was included in this report for Governor information. A full set of data for all courses has been provided to members of the Quality & Standards Committee and copies are available for Governors should they be required. Data presented at the Q&S committee meeting included a greater level of detail and alongside outcomes presented retention data, student performance with high grade prior attainment, student survey results and a comparison of Assessment Check 2 and 4.

Along side the vital work that takes place in classrooms following any formal assessment, other actions resulting from the mock examinations included –

- Results sent home to Parents
- Academic Board referrals
- Praise of students
- Lead Practioner referrals
- Easter School bookings

AGREED: That the report be accepted.

Item 11 – Any Other Business

Partnership Memorandum of Understanding between Loreto College and St John Rigby College

The Chair tabled, for information and comment and to update Governors a copy of the above.

He briefly commented on the current position and would keep Governors informed of progress.

AGREED: That the report be noted.

The Chair thanked Mary Clare, Student Governor, for her comments and positive input to these meetings and on behalf of all the Governors wished her every success in the future.

Signed:

Date: