Student Charter

St John Rigby College is a Christian community based on a respectful partnership between staff and students. The success of this partnership is dependent upon all parties adhering to expectations.

What you can expect from St John Rigby College:

- Readily accessible, accurate, up-to-date information about courses and programmes of study
- Enrolment onto a programme of study appropriate to your needs
- A safe environment in which to study
- A programme of induction
- Lessons which start and end at the stated times
- Staff who are well qualified professionals and committed to your education and the College's mission and ethos
- High quality teaching and to receive work which is set regularly, marked and returned promptly
- Regular reports on your performance and progress
- To receive support to help develop your employability, communication and numeracy skills.
- Specialist learning support when needed, provided that the requirement is known sufficiently in advance
- Safeguarding, welfare and counselling support should you need it
- A weekly Personal Tutor session during which you can discuss any problems, subject specific or otherwise
- To be treated equally, with respect and dignity by your teachers and other staff in College
- To receive positive encouragement throughout the duration of your course
- To be prepared for examinations through an appropriate course of revision and examination practice
- To be prepared for all coursework submissions and given effective formative feedback so that you may improve your work
- To be represented by a democratically elected Student Council that will provide you with the opportunity to voice your opinion and take action on matters important to you
- Access to high quality and impartial advice and guidance from a Careers Adviser
- Opportunities to sample work experience and/or visits to HE institutions
- A final reference written on request for employers, educational institutions (via UCAS) or training providers

What St John Rigby College expects you to do:

- Respect the Christian values on which the College is based and conduct yourself accordingly
- Exhibit the highest levels of moral conduct and ethical behaviour
- Attend and be punctual for every lesson.
- Be prepared for all lessons by bringing relevant books, files, pens and equipment
- Abide by the Health and Safety requirements throughout the College and in specialist areas and, when required, wear protective or specialist clothing
- Work to the best of your ability and participate in all learning activities in a manner that makes a positive contribution to all lessons and the learning of others
- Complete all set work on time, to the best of your ability and ensure all coursework submitted is your own work
- Spend at least as much time completing homework, assignments and revision as you spend studying in class
- Ask for help whenever you need it
- Meet all awarding body regulations
- Attend all enrichment activities and Work Experience placements for which you enrol
- Treat other people, their property, College property, College buses and the environment with respect and care
- Abide by the Student IT User Agreement
- Pay for all losses or damage to College property for which you are wholly or partly responsible
- Return or pay for all books and equipment loaned for your studies

Failure to meet your course requirements may result in you being asked to pay for your examination entry or be at risk from being withdrawn from the course. You should also understand that progression into a further year of study or being considered for a change of course will be dependent upon your observance of this Student Charter.