



Student Charter

St John Rigby College is a Christian community based on a respectful partnership between staff and students. The success of this partnership is dependent upon all parties adhering to expectations.

What you can expect from St John Rigby College:

- Readily accessible, accurate, up-to-date information about courses and programmes of study
- Enrolment onto a programme of study appropriate to your needs and future career aspirations
- A supportive approach when dealing with students who may be struggling due to circumstances outside of their control
- Staff who will challenge and work with you to ensure that you become the best that you can be
- Staff you can talk to if you need someone just to listen and a weekly tutorial session during which you can discuss any problems, subject specific or otherwise
- To be offered a range of curricular and extra-curricular opportunities that will enable you to develop key skills
- A safe environment in which to study including working remotely where necessary
- Lessons which start and end at the stated times
- Staff who are well qualified professionals and committed to your education and the College's mission and ethos
- High quality teaching and to receive work which is set regularly, marked and returned promptly
- Regular reports on your attendance, engagement, punctuality, performance and progress
- To receive support to help develop your employability, communication and numeracy skills
- Specialist learning support when needed, provided that the requirement is known sufficiently in advance
- Safeguarding, welfare and counselling support, should it be needed
- To be treated with respect and dignity, and in accordance with your individual needs, by all College staff
- To receive positive encouragement throughout the duration of your course
- To be prepared for examinations and/or coursework submission through effective formative feedback so that you can improve your academic performance
- To be represented by a democratically elected Student Council that will provide you with the opportunity to voice your opinion and take action on matters important to you
- Access to high quality and impartial advice and guidance from a Careers Adviser
- Opportunities to sample work experience and/or visits to HE institutions
- A final reference written on request for employers, educational institutions or training providers.

What St John Rigby College expects you to do whether you are on site or accessing sessions remotely:

- Attend and engage with all your subject lessons, tutorial programme, Values for Living, SJR Extra and work experience opportunities
- Be punctual to every lesson
- Wear your College lanyard at all times when on site
- Be prepared for all lessons by bringing relevant books, files, pens and equipment
- Respect the Christian values on which the College is based and conduct yourself accordingly
- Exhibit the highest levels of moral conduct and ethical behaviour
- Abide by the Health and Safety requirements and, when required in specialist areas, wear protective or specialist clothing
- Work to the best of your ability and participate in all learning activities in a manner that makes a positive contribution to all lessons and the learning of others
- Complete all set work on time, to the best of your ability and ensure all coursework submitted is your own work
- Spend at least as much time completing homework, assignments and revision as you spend in timetabled lessons.
- Ask for help whenever you need it
- Meet all awarding body regulations
- Treat other people, their property, College property, College buses and the environment with respect and care
- Abide by the Student IT User Agreement
- Pay for all losses or damage to College property for which you are wholly or partly responsible
- Return or pay for all books and equipment loaned for your studies.

Please note that failure to meet the College's Student Charter may result in one or more of the following actions:

- The College's Support to Study Policy or the College's Support and Disciplinary Procedures may be triggered
- You may be asked to pay for your examinations
- You could be withdrawn from your course/programme of study
- You may be unable to progress to a further year of study.