

WORK SKILLS

You will be able to:

- Develop skills valued by employers and are in demand in the workplace.
- Develop knowledge related to employability and the workplace.
- Embrace the 21st century workplace and build a career plan.
- Achieve a nationally recognised Level 2 qualification that prepares you for employment or self-employment.
- Develop self-awareness of your skills and knowledge, and the ability to continually upskill to meet the changing demands of the workplace

Specific course entry requirements

For a Level 2 programme, students are expected to have achieved four Grade 3s, including Grade 3 in English Language and Mathematics. (Please refer to the Entry Requirements section on the college website for further details).

Where will this course lead me?

Successful completion of the course will allow learners to progress to a more specialised and technical Level 3 course.

How will I be assessed?

The BTEC Extended Award in Work Skills has three units of study, and each unit will be internally assessed.

What will I study?

- Developing work-related skills and behaviours
- Planning for career entry and progression
- Planning for and learning from work experience
- All units must be successfully completed in order to gain this qualification. Group work, taught sessions, independent study and wider reading are integral features of this course.